

Congratulations!

We're happy to welcome you to the Artificial Intelligence Pathways Institute. Our team is eager to begin working with you. Please read the details of this agreement carefully so that you are certain of how to be successful with this three week commitment.

AIPI is about opportunity; the opportunity for exposure to all things AI, STEM education, job readiness, mentorship and a safe place to learn. In order for all youth to enjoy the same opportunities, we must have guidelines. We ask that you (and a parent or legal guardian) read and sign this Code of Conduct, in order to participate in the program.

To promote a safe and productive environment, Teens(s) will:

- Be present during the lessons.
 - Follow staff and instructor directions
 - Participate daily in programs by actively listening and contributing
 - Use appropriate volume of voice
 - Keep their cell phone put away during lessons.
- Respect everyone in The Club.
 - Respect staff, other members and facility
 - Speak in a manner that they would like to be spoken to
 - Refrain from speaking about others negatively
 - Refrain from using inappropriate language
- Respect The Club and all spaces associated with it.
 - Check in with staff when they arrive
 - Eat only in designated area and at appropriate times
 - Respect others' privacy
 - Clean up after themselves
- Respect attendance rules
 - Arrive on time and be ready to begin class at 10AM
 - More than one unexcused absence will result in termination from the AIPI program
 - More than three excused absences will result in termination from the AIPI program. A parent/guardian must email abaumgardner@bgcwpa.org
 - All work missed when absent **MUST** be made up in order to receive the stipend and laptop at the conclusion of the course.
 - Attendance is mandatory on August 2nd for the final competition.
- Adhere to rules and code of conduct in BGCWPA member handbook at all times
 - Read the handbook prior to participating.
- Represent the Boys & Girls Club and act accordingly in public and shared spaces in the club and on field trips.

Teens who consistently fulfill these expectations will:

- Be eligible for stipends, laptop, and certificates of completion
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Staff members at the Boys & Girls Club keep the safety of our members a top priority. Our standards and expectations exist to ensure that your child and every other child at the Club can safely enjoy the Club's activities.

To remain in good standing with the AIPI Program, Teens won't:

- Disrupt learning in the classroom
- Use their phones during instruction
- Smoke (no vapes, weed, cigarettes, etc.)
- Possess or be under the influence of drugs or alcohol while in The Club
- Possess weapons while in The Club
- Fight
- Bully
- Instigate fights or arguments
- Throw objects
- Be in restricted or unsupervised areas

AIPI Program Accountability

Minor misbehavior is handled with disciplinary actions depending on the situation. All discipline issues will be handled on an individual basis. Any member who disrupts programs, prevents others from learning or creates a dangerous situation will be given consequences for their actions. Members who do not follow rules can expect to lose privileges and face consequences as a reminder for what is expected.

When determining the consequences, Staff may take the following into consideration:

- The severity of the incident (intensity, duration)
- Member's previous violations a/o the prior consequences for the same or related offense
 - Please see BGCWPA Handbook for detailed descriptions of our Restorative Practices and remediation processes that might proceed exclusionary responses
- Any specific consequences articulated by the Club

Accountability measures may include, but are not limited to, the following:

- Verbal coaching/re-teaching behavior
- Time-out
- Phone call to parent/guardian
- Suspension from the AIPI program

Disclaimer: Rules are subject to change. If you cannot agree to the rules and expectations, such as they are detailed in this Code of Conduct, we cannot permit you to participate in the program.

I _____ have read and agree to the rules written above. I also understand that if I do not follow these rules, I will be subject to the accountability measures described in this agreement.

AIPI Program Participant Signature

Date

Parent or Legal Guardian Signature

STEAM Programming Staff Signature